

**Amendments to the Regulations Respecting Public Accountants
made pursuant to Section 28 of Chapter 369 of the
Revised Statutes of Nova Scotia, 1989,
the *Public Accountants Act***

Forms 1 and 2 of the regulations respecting public accountants, N.S. Reg. 156/82, approved by the Governor in Council by Order in Council 82-839 dated June 30, 1982, are repealed and the following forms substituted:

Form 1 - Application for Licence

Public Accountants Board of the Province of Nova Scotia

P. O. Box 44182

Bedford, NS, B4A 3Z8

TEL: 902.857.1021 / FAX: 902.494.1578

E-MAIL: info@pabns.com

A licence fee in the amount of \$300.00 payable to the Public Accountants Board of the Province of Nova Scotia must accompany this application.

(Please print.)

Personal Information

1. Name _____
(surname / first name / middle name)
2. Citizenship _____
3. Home address _____
 Postal code _____
 Telephone _____
 Fax _____
 E-mail _____
4. Name of practice _____
5. Practice address _____
 Postal code _____
 Telephone _____
 Fax _____
 E-mail _____

Consent

6. I hereby consent/do not consent (*cross out the words that do not apply*) to the information contained in 1, 4 and 5 being published on the website of the Public Accountants Board of Nova Scotia.

Education and Training in Public Accountancy

7. University _____
 Degree _____
 Year _____
8. Membership in accounting institute or association:
 Name of inst. or assn. _____
 Year of qualification _____

Experience in Public Accountancy

9.	Employer	Location	Position	Years

Hours in Accountancy

10. An applicant shall also satisfy the Board that they have the necessary relevant practical experience, and shall satisfy the Board that they have a minimum of 2500 chargeable hours accumulated over a 30 to 60 month period, which must include:
- (a) a minimum number of 625 chargeable audit service hours;
 - (b) a minimum number of 625 further chargeable assurance hours including review engagements; and
 - (c) a minimum number of 100 chargeable taxation hours;

Over the 30- to 60-month period that ended on _____, I accumulated

- a. _____ chargeable audit service hours
- b. _____ chargeable assurance hours including review engagements
- c. _____ chargeable taxation hours

and (*complete one*)

these chargeable hours were under the direct supervision of _____, who is a Public Accountant licensed in Nova Scotia.

or

these chargeable hours were under the direct supervision of _____, who is a Public Accountant practising in the jurisdiction of _____.

You may be required to submit a letter from the public accountant with whom you have worked, verifying the above hours.

General

11. Have you ever been convicted of an indictable offence or convicted of a summary offence related to fraud or theft?
Yes _____ No _____

(If the answer is yes, please give full details on a separate sheet.)

12. Have you ever been successfully sued in a civil action relating to fraud?
Yes _____ No _____

(If the answer is yes, please give full details on a separate sheet.)

13. Have you ever been disciplined by a post-secondary educational institution for an academic offence?
Yes _____ No _____

(If the answer is yes, please give full details on a separate sheet.)

14. (a) Have you ever been suspended, disqualified or censured or had disciplinary action instituted against you, as a member of any professional organization?
Yes _____ No _____
- (b) Have you ever been denied or had revoked any licence or permit, the procurement of which required proof of good moral character?
Yes _____ No _____
- (c) In the 5 years immediately preceding this application, have you been adjudged in any legal proceeding with bankruptcy or insolvency or filed a voluntary petition in bankruptcy?
Yes _____ No _____

(d) Are there any outstanding civil judgments against you or any actions outstanding against you that may result in a civil judgment?
Yes _____ No _____

(e) Have you at any time not obeyed an order of a court requiring you to do or abstain from doing any action?
Yes _____ No _____

(If the answer is yes to any of the above questions, please give full details on a separate sheet.)

15. To your knowledge or belief, is there any event, circumstance, condition or matter not disclosed in your replies to the preceding questions that touches or may concern your conduct, character or reputation, and that you know is or believe might be thought to be an impediment to your being granted a licence or warrant further inquiry by the Public Accountants Board?
Yes _____ No _____

(If the answer is yes, please give full details on a separate sheet.)

16. (a) Have you applied for a licence as a public accountant in Nova Scotia or in any other jurisdiction?
Yes _____ No _____

(b) Have you been refused a licence to practise public accounting in Nova Scotia or any other jurisdiction?
Yes _____ No _____

(If the answer is yes to either 16(a) or (b), please give full details on a separate sheet.)

Authorization

I hereby grant the Public Accountants Board full authority to enquire of any police authority or other authority with regard to any criminal record or with regard to any of the matters referred to in questions 11, 12, 13, 14, 15 and 16, and I authorize all persons enquired of pursuant to this authorization to provide all information requested.

Date

Signature of applicant

Declaration of Applicant

I, _____, the above named applicant for a public accountant's licence, **do solemnly declare** that the statements contained in this application are complete and true in every respect;

And I declare that I am lawfully entitled to be employed in Canada;

And I declare that I shall carry on a practice as a Public Accountant, alone or in partnership with others and that I intend for the practice to be my principal means of livelihood;

And I declare that I am a member, in good standing, of the _____
 _____ (name of accounting institute or association);

And I declare that I will hold, while licensed as a public accountant, public liability insurance with a minimum coverage of \$1,000,000;

And I make the above statements conscientiously believing them to be true.

Declared before me at)	
_____)	
in the Province of _____)	
on _____, 20____)	
)	
A Notary Public in and for the Province)	_____
of _____ or a Commissioner)	Signature of applicant
for taking affidavits in and for the)	
Province of _____)	